



GREENE SOIL AND WATER CONSERVATION DISTRICT



BOARD OF SUPERVISORS MEETING AGENDA THURSDAY, August 22, 2024 – 6:30 P.M. 1363 BURNETT DR – XENIA, OHIO 45385

Call to Order: _____ **Mike Beam, Chair**

Board Members Present: _____ Scott Harner, Vice Chair _____ Kim Snyder, Secretary
_____ David Quallen, Fiscal Agent _____ Doug Anderson, Alt Fiscal
_____ Mike Beam, Chair

Staff Present:

___ Meghan Moser, NRCS DC _____ Ken Middleton, Urban Specialist
___ Grace Smith, Education/ PR Specialist _____ Brandon Corry, DM/RS II
___ Amanda McKay, District Director _____ Warren McCarren, Senior Rural Specialist

Guests: _____

I. Approval of Minutes of July 25, 2024, Greene SWCD Board Meeting (action)

Motion: _____ 2nd _____

II. Public Participation – *(Any person or persons wishing to address the Greene Soil and Water Conservation District Board of Supervisors during their regular and/or special meetings will be given a five-minute period to address the board. The speaker will give his full name and address to the board prior to addressing them. Longer periods of time are to be scheduled prior to a board meeting with the Board’s Administrator Amanda McKay.)*

III. Staff Reports:

NRCS Update

- EQIP
 - 15 contracts obligated: \$229,837
 - EQIP practice checkouts and construction checks
 - New Applicant site visits
 - Compliance work: Contract modifications and follow ups
 - Area wide folder reviews for NRS on military leave
 - Helping Champaign and Union with writing EQIP contracts
- CSP
 - 6 contracts completed. May be more selected up until September
 - Area wide folder reviews for NRS on military leave
- CRP
 - 3 new potential sign ups
- CTA

- Visits as needed/called

Ag Update

- Hines Tile
- Doug Swaim Tile
- Joe Krajcek Tile
- Collins Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Ryan Barclay WW
- Aidan Kolbe WW
- David Trexler WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Jeff Peterson WW
- Bob Jones WW
- Chad Mason WW
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

H2Ohio

- Waiting on 1st check
- Co-Hosting an Ohio Pays/OACI Open House with Sunrise 8/7/24 9-4
- Starting to work on the Nutrient Management Plan portion of the contracts

Ditch Maintenance Update

- Lot Splits
- Assessments due in September with reports
- Compiling list of repairs for Fall and Winter
- Maintenance of Gator fuel system, rough/no idle
- Mowing almost completed

Agricultural Pollution Abatement Update

- None

Urban Update

- Bellasara Punchout
- n.
- Magnolia Meadows- construction and complaint erosion control
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-detention Pond Bridge over SR 68
- Central State Tech Facility *under construction
- Germain Ford – pond problems continue, working with Engineering to find why there is not infiltration
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- Sect. 5
- Nathaniel’s Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Sheetz Wilmington Pk.
- Feedwire Farm Preliminary Plan Review
- Greene Nursing Home - construction
- Glenview Condo Retention pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- 328 Bowman Dr. - KOI pond smell EPA complaint City of Fairborn
- Various Drainage appointments and Lot Reviews

Education Update

- Fair week
 - Plant raffle, plants from siebenthalers

- Plant lifecycle bracelets for kids
- Shared SWCD information
- Rainfall Simulator came in
- Commissioners Tour
 - Build bluebird boxes in office, Beam Springs Farm, McCarren Farm
- Ag Tour
 - Finch Creek Farm, McCarren Farm, Beam Springs Farm
- School year is starting, reaching out for programs
- Forestry Walk Sept. 18th Camp Joy 6-8PM

Administrator Update

- Tire Collection- next September
- No progress on Grace’s federal credentials and email address
- New CCE laptops have shipped
- StarOhio Account is ready to go
 - We need to decide how much money we want to keep on hand in our local checking and how much we want to transfer to the new account
 - Need to keep \$2500 in the Park Account to avoid fees
- Greene County Farm Forum: last year \$100/ they have increased the scholarship due to rising costs and are asking for \$200 this year
- Still need meeting to update MOU with NRCS
- Getting quote on new office furniture- We have approved the drawings, and they are now working on a quote

IV. Correspondence

- None

V. Old Business

- A. Annual Plan of Work: August 2024
- B. Committee Reports: ~~000~~Urban Committee –
Education Committee –
Rural Management –
Program and Legislative Committee –

VI. New Business

- A. Employee Leave Balances as of August 9, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$8,187.73	240.30	910.81	37.25	0.0	\$29.50
Warren McCarren	\$2,148.90	41.85	60.80	32.25	63.0	\$29.00
Amanda McKay	\$18,366.42	359.45	620.78	10.56	0.0	\$34.97
Ken Middleton	\$31,198.37	563.11	1763.62	4.64	0.0	\$32.78
Grace Smith	\$1,802.50	37.50	145.97	32.50	8.0	\$25.75
	\$61,703.91					

- *Includes Sick Leave

Motion: _____ 2nd _____

VII. Financial Reports/Bills to be Paid (action)

Fund	Balance Ending July 31, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$714,599.60	0	\$-	0	\$-
District	\$161,573.66	3	\$1,317.52	1	\$134.00
DF StarOhio	\$0.00				
District CD-Closed Out on 8/12/24)	\$ 22,909.82	0	\$-	N/A	N/A

- Security Checking Account Interest for June 2024 – \$108.52
- Security CD Interest, at 8/6/24 \$310.94, at closing 8/12/24 \$16.98
 - Balance transferred back to checking at closing \$23,237.74
- July 2024 Special Fund Expenses including salaries and benefits \$34,567.82
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

Motion: _____ 2nd _____

VIII: Upcoming Meetings & Events

8/30 H2Ohio Workday with Sunrise
 9/12 Annual Meeting and Election
 9/26 Board Meeting/ TAG

IX. Adjourn:

Motion: _____ 2nd _____ Time: _____

GCSWCD District Account								
For the Period July 1, 2024 through August 20, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	7/1/24			Beginning Balance			161,144.66
111100	District Checking	7/25/24	R011257	GENJ	H2Ohio Tarp Reimbursement	1,075.00		
111100	District Checking	7/25/24	R011258	GENJ	July TAG	134.00		
111100	District Checking	7/25/24	4562	CDJ	GR CO Env Ser		185.00	
111100	District Checking	7/31/24	R011261	GENJ	Ck Int	108.52		
		7/31/24			Ending Balance			162,277.18
111100	District Checking	8/5/24	R011260	GENJ	July TAG	51.00		
111100	District Checking	8/12/24		GENJ	CD transfered to Ck	23,237.74		
111100	District Checking	8/15/24	4563	CDJ			1,760.00	
		8/20/24			Ending Balance			183,605.92
130000	CD Security Natl. Bank	7/31/24			Balance			22,909.82
130000	CD Security Natl. Bank	8/6/24		GENJ	Aug Int	310.94		
130000	CD Security Natl. Bank	8/12/24		GENJ	Int from renewal to close	16.98		23,237.74
130000	CD Security Natl. Bank	8/12/24		GENJ	CD transfered to Ck		23,237.74	
130000	CD Security Natl. Bank	8/20/24			Ending Balance			Zero
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval (July)							
24-20	GR CO Enviro Serv	July Tire Collection	\$ 185.00	4562	540902	7/25/24	Paid
Paid per Board Approval (August)							
24-21	Shoelaces Catering	Tri-County Commissioners Tour	\$ 1,760.00	4563	540902	8/15/24	Paid
To be Paid per Board Approval							
24-22	Greene Giving	Greene County Farm Forum	\$ 200.00	4564	540902	8/22/24	To be Paid
	District CD held by Park Bank	Closed Out and Transferred back to Checking 8/12/24	\$ 23,237.74				
	District Fund Star Ohio Account	To be funded after the August Meeting	\$ -				
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period July 1, 2024 through July 31, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Descriptic	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	7/1/24			Beginning Balance			716,199.60
110000	Special Fund Balance	7/8/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	7/9/24	1052826	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	7/9/24	1052827	CDJ	Verizon Wireless LE155		229.45	
110000	Special Fund Balance	7/10/24	1052017	CDJ	Gr. Co. Services L 152		287.13	
110000	Special Fund Balance	7/15/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance	7/16/24	1053428	CDJ	USBank Corporate Payment Syste		1,935.56	
110000	Special Fund Balance	7/24/24		CDJ	Health Insurance LE 1513		3,384.00	
110000	Special Fund Balance	7/24/24		CDJ	Dental Ins		35.88	
110000	Special Fund Balance	7/24/24		CDJ	Workers Compensation LE1512		232.04	
110000	Special Fund Balance	7/26/24		CDJ	Salaries LE 151		24,320.00	
110000	Special Fund Balance	7/26/24		CDJ	Medicare Matching LE 1513		339.46	
110000	Special Fund Balance				Current Period Change		34,567.82	-34,567.82
		7/31/24			Ending Balance			681,631.78
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount paid	Status
					Encumbered					
	24-000776	7/3/24	US Bank Corp	116141	Federal Computers for Office Staff	\$3,800.00	5203.00			Encumbered
	24-000890	8/5/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00			Encumbered
					Paid per Board Approval (July)					
	24-000775	7/3/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	7/9/24	\$ 229.45	Paid
	24-000776	7/3/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	7/9/24	\$ 360.00	Paid
	24-000776	7/3/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	7/9/24	\$ 287.13	Paid
	24-000696	6/11/24	US Bank Corp	116141	Advertising and Giveaways	\$1,925.00	5408.00	7/16/24	\$1,898.86	Paid
	24-000793	7/9/24	US Bank Corp	116141	Education and Office Needs	\$ 400.00	5203.00	7/16/24	\$ 36.70	Paid
					Paid per Board Approval (August)					
	24-000816	7/16/24	Verizon Wireless	01297	Cell Phone Services	\$ 240.00	5389.00	8/2/24	\$ 229.55	Paid
	24-000816	7/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	8/20/24	\$ 360.00	Paid
	24-000816	7/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	8/20/24	\$ 328.75	Paid
	24-000817	7/16/24	US Bank Corp	116141	Education and Office Needs	\$ 400.00	5203.00	8/20/24	\$ 136.96	Paid
	24-000854	7/25/24	The Printing Center	08922	Brochures and Annual Meeting Postcards	\$ 800.00	5408.00	8/20/24	\$ 249.20	Paid
	24-000926	8/13/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	8/20/24	\$ 15.00	Paid
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					