

**Minutes of the May 23, 2024, Board of Supervisors  
Greene Soil & Water Conservation District**



**Place:** Greene SWCD Office; 1363 Burnett Dr. Xenia, OH 45385

**Call to order:** Scott Harner, Chair

**Time:** 6:29 p.m.

**Board Members Present:**     Mike Beam                       Kim Snyder                       Scott Harner  
    David Quallen                       Doug Anderson

**Staff Present:**

Meghan Moser, NRCS DC     Ken Middleton, Urban Specialist  
 Grace Smith, Education/PR Specialist     Brandon Corry, DM/RS II  
 Amanda McKay, District Director     Warren McCarren, Rural Specialist Emeritus

**Guests:**

Liz Cline

**Approval of minutes:**

Scott asked for a motion to approve the minutes of the April Board Meeting.

*Motion made by Doug Anderson to accept the minutes above as presented. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes*

**Public Participation:**

Liz joined us for her last board meeting before her retirement.

**NRCS Update:**

Meghan gave an update on all NRCS activities. Meghan has been working on assessments and rankings for 45 EQIP applications. 16 applicants were selected for funding, totaling \$210,000. Nine applications in CSP for assessment/review, along with new CSP updates. Three CSP contracts have been obligated. CRP spring waterway construction has begun. Bella worked on the People’s Garden Initiative, a grant through the Giving Garden, and purchased gardening supplies for donation totaling \$2090. Amanda asked for any further business or questions, and none were brought forward.

**Ag Update:**

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Hines Tile
- Doug Swaim Tile
- Joe Krajicek Tile
- Collins Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Ryan Barclay WW
- Aidan Kolbe WW
- David Trexler WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Jeff Peterson WW
- Bob Jones WW
- Chad Mason WW
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

Amanda asked for any further business or questions, and none were brought forward

### **H2Ohio:**

The application period is open through May 31. Acres are currently filled but we are taking names to put on a waitlist. A contract needs to be signed to accept money from the program.

***Motion made by Doug Anderson to accept . and sign the contract. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes***

### **Ditch Maintenance Update:**

Inspections and spraying are starting, and herbicide orders are being placed. North Fork Massie Creek EPA report due 5/15 to Sanitary Engineering.

### **Urban Update:**

Ken is overseeing several projects throughout the county

- Bellasara 5 Seeded on hold
- 811 Space Dr. Water Quality Basin approval. Meeting EPA NPDES conditions of permit.
- Popeyes Chicken (Wilmington Pk.) Sub-surface storage still needs maintenance
  - old bldg. removed and under construction
- Sugar Point site inspection and construction.
- Magnolia Meadows- construction
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
  - CONTINUAL
- Old Town State Park-detention Pond not completed
- Central State (Shorter Dr.) housing construction
- Central State Housing \*under review
- Central State Maintenance Facility \*under review for Stormwater
- Germain Ford – pond problems continue, working with Engineering to find why there is not infiltration
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- bond release, Sect. 4 and 2
- Nathaniel’s Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Beaver Park Industrial Park
- Glenview Condo
- Road Widening of Fairgrounds Rd at St. Bridgid School
- Smith Rd- smell complaint
- Windermere retention pond maintenance investigation
- Various Drainage appointments.

Amanda asked for any further business or questions, and none were brought forward.

### **Education Update:**

April 30<sup>th</sup> was the Area 4 Envirothon at the Gwynne at FSR. Two teams from Beaver creek and Cedarville both attended. Beaver creek placed 3<sup>rd</sup> overall and will participate in the State Envirothon on June 3-5.

***Motion made by Kim Synder to give \$100 to Beaver creek for Envirothon costs. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes***

Grace will be attending the BWA Native Plant Sale on June 8<sup>th</sup> to share district information. Grace and Amanda will present at the Ohio Ag Ed Summer Conference on June 11<sup>th</sup>.

Amanda asked for any further business or questions, and none were brought forward.

**Administrator Update:**

Tire collection is set for June 27 and July 25. Transfer of funds for Urban work is completed. Form 11 has been completed. Forms are ready to sign for Star Ohio Accounts. The BOCC has passed a resolution for a lump sum payment to employees.

Tech #1, W.M.	\$29.00	2.00%	\$1,206.40
Tech #2, B.C.	\$29.50	2.00%	\$1,227.20
Tech #3, K.M.	\$32.97	2.00%	\$1,371.55
Education Spec, G.S.	\$25.75	2.00%	\$1,071.20
District Admin, A.M.	\$34.97	2.00%	\$1,454.75
			\$6,331.10

***Motion made by Kim Snyder to follow the BOCC resolution. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes***

We received a refund from Warren CO Nursery for the box elder/sugar maple miss order. Next year we will offer one free packet, per incorrect packet ordered by customers this year.

***Motion made by Kim Snyder to amend tree sale as stated. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes***

The district needs to order more giveaway items for fair, supplies for name tags, and logoed shirts

***Motion made by Kim Snyder to order items. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes***

Annual meeting needs a date and place set, Amanda will look into Jasper Hills on September 12<sup>th</sup>. Amanda asked for any further business or questions, and none were brought forward.

**Agricultural Pollution Abatement Update:**

None

**Correspondence:**

None

**Old Business:**

- A. Annual Plan of Work May 2024
- B. Committee Reports Urban Committee –  
     Education Committee –  
     Rural Management –  
     Program and Legislative Committee –

**New Business:**

**A. Employee Leave Balances as of March 26, 2024**

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$8,140.53	256.70	886.06	19.25	0.0	\$29.50

Warren McCarren	\$1,580.50	23.25	32.97	31.25	104.0	\$29.00
Amanda McKay	\$19,269.17	373.25	592.84	29.56	6.0	\$34.97
Ken Middleton	\$28,946.38	557.41	1763.79	5.64	3.0	\$32.78
Grace Smith	\$2,234.59	18.90	134.04	67.88	16.0	\$25.75
	\$60,171.16					

- \*Includes sick leave

*Motion was made by Doug Anderson to accept the Employee Leave Status Report. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes*

**Financial Reports/Bills to be Paid**

<b>Fund</b>	<b>Balance Ending April 30, 2024</b>	<b># of Deposits</b>	<b>Total Dollar Amount of Deposits</b>	<b># of Outstanding Bills</b>	<b>Total Dollar Amount For Outstanding Bills</b>
Special	\$802,272.80	2	\$124,404.65	0	\$-
District	\$135,719.12	3	\$1,808.32	1	\$655.00
District CD- Matures 8/7/24 (API Variable Rate 5.380%)	\$ 22,909.82	1	\$300.07	N/A	N/A

- Security Checking Account Interest for April 2024 – \$88.32
- Security CD Interest, interest accrued as of 5/20 \$43.91
- April 2024 Special Fund Expenses including salaries and benefits \$33, 906.64
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.

*Motion was made by Doug Anderson to accept the Employee Leave Status Report. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes*

**Upcoming Meetings & Events:**

5/23 Board Meeting/ TAG  
6/30 End of H2Ohio sign up

**Adjourn:**

*Motion made by Scott Harner to adjourn at 7:48 pm. and seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes*

\_\_\_\_\_  
Mike Beam, Chair

\_\_\_\_\_  
Kim Snyder, Secretary

\_\_\_\_\_  
Amanda McKay, District Director

GCSWCD Special Fund								
For the Period April 1, 2024 through April 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	4/1/24			Beginning Balance			719,558.41
110000	Special Fund Balance	4/2/24	0201801957	CDJ	Gr. Co. Services L 152		40.65	
110000	Special Fund Balance	4/2/24	1046219	CDJ	Verizon Wireless LE155		229.55	
110000	Special Fund Balance	4/3/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	4/5/24		GENJ	S&W State Funds	66,531.00		
110000	Special Fund Balance	4/5/24	1046585	CDJ	OFSWCD LE157		300.00	
110000	Special Fund Balance	4/9/24	1046713	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	4/15/24		GENJ	S&W Local Match	57,873.65		
110000	Special Fund Balance	4/18/24	1047626	CDJ	USBank Corporate Payment Syste		1,220.76	
110000	Special Fund Balance	4/19/24		CDJ	Salaries LE 151		24,320.00	
110000	Special Fund Balance	4/19/24		CDJ	Health Insurance LE 1513		3,384.00	
110000	Special Fund Balance	4/19/24		CDJ	Medicare Matching LE 1513		339.46	
110000	Special Fund Balance	4/19/24		CDJ	Dental Ins		35.88	
110000	Special Fund Balance	4/19/24		CDJ	Workers Compensation LE1512		232.04	
110000	Special Fund Balance	4/25/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance				Current Period Change	124,404.65	33,906.64	90,498.01
		<b>4/30/24</b>			<b>Ending Balance</b>			<b>810,056.42</b>
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition	Created	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
No	Date						015-0014-	Paid	paid	
<b>Encumbered</b>										
24-000568	5/8/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00				Encumbered
24-000599	5/16/24	US Bank Corp	116141	Office Needs	\$ 550.00	5203.00				Encumbered
<b>Paid per Board Approval (April)</b>										
24-000414	3/26/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	4/1/24	\$ 40.65		Paid
24-000414	3/26/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	4/1/24	\$ 229.55		Paid
24-000415	3/26/24	OFSWCD	086681	Don Rehl Memorial Fund	\$ 300.00	5409.00	4/4/24	\$ 300.00		Paid
24-000414	3/26/24	Bradstreet & Assoc	850350	Accounting Services	\$ 500.00	5305.00	4/9/24	\$ 360.00		Paid
24-000411	3/26/24	US Bank Corp	116141	Cover Crop Symposium Expenses	\$ 500.00	5203.00	4/17/24	\$ 72.06		Paid
24-000454	4/4/24	US Bank Corp	116141	Ohio Stormwater Conference	\$ 800.00	5407.00	4/17/24	\$ 449.00		Paid
24-000493	4/17/24	US Bank Corp	116141	Ditch Maint Expenses	\$ 610.00	5203.00	4/17/24	\$ 600.50		Paid
24-000493	4/17/24	US Bank Corp	116141	Tree Sale Expenses	\$ 100.00	5203.00	4/17/24	\$ 99.20		Paid
<b>Paid per Board Approval (May)</b>										
24-000466	4/9/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	5/3/24	\$ 229.45		Paid
24-000549	5/3/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	5/3/24	\$ 15.00		Paid
24-000305	2/28/24	Montgomery Insurance	08285	Annual Insurnace Premium	\$5,600.00	5361.00	5/16/24	\$5,244.00		Paid
24-000567	5/8/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	5/16/24	\$ 360.00		Paid
24-000568	5/8/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	5/16/24	\$ 475.30		Paid
24-000319	3/1/24	US Bank Corp	116141	ECCO Conference	\$ 800.00	5407.00	5/20/24	\$ 155.68		Paid
24-000437	4/1/24	US Bank Corp	116141	Local Envirothon Expenses	\$ 400.00	5203.00	5/20/24	\$ 46.78		Paid
24-000454	4/4/24	US Bank Corp	116141	Ohio Stormwater Conference	\$ 800.00	5407.00	5/20/24	\$ 177.22		Paid
24-000615	5/20/24	Deans Storage	3238	Storage Unit Rental (June, July, Aug, Sept)	\$ 432.00	5328.00	5/20/24	\$ 432.00		Paid
Reviewed by: _____ Date: _____										
Bradstreet & Associates _____										
Fiscal Agent _____										
District Director _____										

GCSWCD District Account								
For the Period April 1, 2024 through May 21, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	4/1/24			Beginning Balance			133,910.80
111100	District Checking	4/22/24	R011241	GENJ	MCD Test your well	500.00		
111100	District Checking	4/22/24	R011242	GENJ	Test Your Well	340.00		
111100	District Checking	4/25/24	R011245	GENJ	APRIL TIRE COLLE	880.00		
111100	District Checking	4/25/24	4551	CDJ	Treasurer of State of Ohio		561.60	
111100	District Checking	4/25/24	4552	CDJ	Greene County Environmental Se		880.00	
111100	District Checking	4/30/24	R011246	GENJ	Ck Interest	88.32		
<b>111100</b>	<b>District Checking</b>	<b>4/30/24</b>			<b>Ending Balance</b>			<b>134,277.52</b>
111100	District Checking	5/3/24	4553	CDJ	Pace Analytical Services		3,970.00	
111100	District Checking	5/3/24	4554	CDJ	CandleBrook Farm		1,655.00	
111100	District Checking	5/6/24	4555	CDJ	Ohio Federation of SWCD		150.00	
111100	District Checking	5/9/24	4556	CDJ	Conservation Demonstrations In		3,554.24	
111100	District Checking	5/15/24	R011246	GENJ	Warren County Nurs	914.47		
111100	District Checking	5/15/24	R011247	GENJ	Xenia Tree Commit	282.34		
111100	District Checking	5/21/24	R011248	GENJ	Warren County Nurs	170.00		
<b>111100</b>	<b>District Checking</b>	<b>5/21/24</b>			<b>Ending Balance</b>			<b>126,315.09</b>
130000	CD Security Natl. Bank	4/1/24			Beginning Balance			22,609.75
130000	CD Security Natl. Bank	5/6/24	CDINT	GENJ	CD Interest	300.07		
<b>130000</b>	<b>CD Security Natl. Bank</b>	<b>5/21/24</b>			<b>Ending Balance</b>			<b>22,909.82</b>
Reviewed by:				Date:				
Bradstreet & Associates								
Fiscal Agent								
District Director								

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
<b>Paid per Board Approval (April)</b>							
24-9	Ohio Treasurer of State	Sales Tax for Tree Sale 2024	\$ 561.60	4551	540905	4/25/24	Paid
24-10	Greene County Environmental Services	April Tire Collection	\$ 880.00	4552	540902	4/25/24	Paid
<b>Paid per Board Approval (May)</b>							
24-11	Pace Analytical Services LLC	Test your Well 2024	\$ 3,970.00	4553	540701	5/3/24	Paid
24-12	Candlebrook Farm	Pond Clinic Catering and Rental	\$ 1,655.00	4554	540902	5/3/24	Paid
24-13	OFSWCD- Envirothon	State Envirothon Volunteer Registration	\$ 150.00	4555	540701	5/6/24	Paid
24-14	Conservation Demonstrations Inc	Rainfall Simulator w/ Pans + Urban Attachment	\$ 3,554.24	4556	550401	5/9/24	Paid
<b>To be Paid per Board Approval</b>							
24-15	Greene County Environmental Services	May Tire Collection		4557	650902	5/23/24	To be Paid
	District CD held by Park Bank	Matures Aug 7, 2024 5.3810%	\$22,909.82				
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						