

**Minutes of the September 26, 2024, Board of Supervisors
Greene Soil & Water Conservation District**



Place: Greene SWCD, 1363 Burnett Dr. Xenia, OH 45385

Call to order: Mike Beam, Chair

Time: 5:28 p.m.

Board Members Present:

- | | | |
|---|---|--|
| <input checked="" type="checkbox"/> Mike Beam | <input checked="" type="checkbox"/> Kim Snyder | <input checked="" type="checkbox"/> Scott Harner |
| <input checked="" type="checkbox"/> David Quallen | <input checked="" type="checkbox"/> Doug Anderson | |

Staff Present:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Meghan Moser, NRCS DC | <input checked="" type="checkbox"/> Ken Middleton, Urban Specialist |
| <input checked="" type="checkbox"/> Grace Smith, Education/PR Specialist | <input checked="" type="checkbox"/> Brandon Corry, DM/RS II |
| <input checked="" type="checkbox"/> Amanda McKay, District Director | <input checked="" type="checkbox"/> Warren McCarren, Rural Specialist Emeritus |

Guests:

Jerrod Pickens

Approval of minutes:

Mike asked for a motion to approve the minutes of the August Board Meeting.

Motion made by Kim Snyder to accept the minutes above as presented. Seconded by David Quallen. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Public Participation:

None

NRCS Update:

Meghan gave an update on all NRCS activities. Meghan has been working on EQIP contracts, 18 contracts have been obligated. Meghan and Warren have been working on practice and construction checks, as well as new applicant and CTA site visits. There were 6 CSP contracts obligated, 1 re-enroll, minimum payment mods completed \$4k/year. CRP FY26 re-enroll visits will begin after harvest. Soil Con. Technician selections have been made for the Xenia office.

Amanda asked for any further business or questions, and none were brought forward.

Ag Update:

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- | | |
|----------------------------|---|
| • Doug Swaim Tile | • Mark Hartman WW |
| • Joe Krajicek Tile | • Cole Hiser WW |
| • Jamie Arthur High Tunnel | • Ruby Turner WW |
| • Nathan Collett WW | • Kenny Beam WW and Tile |
| • Josh Bingamon WW | • Bob Jones WW |
| • John Beam WW | • Chad Mason WW |
| • Bob Hiney WW | • Pond Calls |
| • Alan Anderson WW | • EQIP Farm Inventory and Evaluation Visits |
| • Aidan Kolbe WW | • Misc drainage appointments |

Amanda asked for any further business or questions, and none were brought forward

H2Ohio:

Waiting on the 1st check to come in, and working on the Nutrient Management Plan portion of contracts. Hosted a work day with retailers and neighboring counties. One plan is completely submitted and continuing to work on the NMP portion of remaining contracts.

Ditch Maintenance Update:

Assessments and budget are submitted, but continuing to work with the Auditor's office to update assessment submissions. Bottom spraying and cattails are completed, working on fallen tree removal and spraying North Fork Massie Creek. Compiling a list of repairs for over winter.

Urban Update:

Ken is overseeing several projects throughout the county.

- Bellasara Punchout
- Magnolia Meadows- construction and complaint erosion control
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-detention Pond Bridge over SR 68
- Central State Tech Facility *under construction
- Germain Ford – pond problems continue, working with Engineering to find why there is not infiltration
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- Sect. 5
- Nathaniel's Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Sheetz Wilmington Pk.
- Feedwire Farm Preliminary Plan Review
- Greene Nursing Home - construction
- Glenview Condo Retention pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- 328 Bowman Dr. - KOI pond smell EPA complaint City of Fairborn
- Various Drainage appointments and Lot Reviews

Amanda asked for any further business or questions, and none were brought forward.

Education Update:

Forestry Walk with Warren Co. SWCD was held Sept 18th, about 20 people attended. Amanda and Grace attended the Cover Crop Field Day hosted by ODA on Sept. 11, Grace worked at the Gwynne Conservation Area during FSR on Sept. 17. Grace and Amanda have been helping Greeneview FFA prepare for the Soils and Forestry CDEs. Milkweed seed pod collection is underway through October 21st. Amanda asked for any further business or questions, and none were brought forward.

Administrator Update:

Tire collection is set for October 24th. There has been no progress on Grace's federal credentials. Three new CCE have arrived, still waiting on one.

Motion made by Dave Quallen to dispose of old computers. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

StarOhio Account is active. Had a meeting to update the MOU with NRCS, waiting on one to sign. Final quote for furniture is in. Storage Cabinets: \$7,436.74; Furniture: \$55,332.07. This includes: 5 full office sets, education storage, reception area, copy area, 2 intern areas, and tech design area.

Motion made by Dave Quallen to accept quote and purchase furniture and storage. Seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes, Mike Beam-Yes

Board and Staff completed fraud training as a group.

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

- A. Annual Plan of Work September 2024
- B. Committee Reports Urban Committee –
Education Committee –
Rural Management –
Program and Legislative Committee –

New Business:

A. Employee Leave Balances as of August 9, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$ 8,698.08	254.10	925.25	40.75	0.0	\$29.50
Warren McCarren	\$ 2,795.60	51.15	71.86	45.25	0.0	\$29.00
Amanda McKay	\$ 18,606.05	358.05	635.79	15.06	0.0	\$34.97
Ken Middleton	\$ 30,365.75	527.71	1774.38	14.64	0.0	\$32.78
Grace Smith	\$ 2,299.48	38.80	157.46	50.50	0.0	\$25.75
	\$ 62,764.95					

- *Includes sick leave

Motion was made by David Quallen to accept the Employee Leave Status Report. Seconded Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes, David Quallen-Yes

Employee Evaluations

ENTER EXECUTIVE SESSION: 7:36 pm

Motion was made by David Quallen to enter executive session for the purpose of Employee Evaluations for Ken Middleton. Seconded by Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Scott Harner- Yes, Mike Beam- Yes David Quallen- Yes, Doug Anderson- Yes

EXITED: 7:59 pm

Financial Reports/Bills to be Paid

Fund	Balance Ending August 30, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$710,512.300	1	\$62,976.00	0	\$-
District	\$10,089.26	3	\$23,378.00	1	\$716.00
DF StarOhio	\$173,760.86	2	\$173,760.86	0	\$-
District CD-Closed Out on 8/12/24)	\$ 0	0	\$-	N/A	N/A

- Security Checking Account Interest for August 2024 – \$89.26
- StarOhio August 2024 Dividend: \$154.94 (4 days of August)
- August 2024 Special Fund Expenses including salaries and benefits \$34,095.48
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.
 - DF: September Tire Collection \$716

Motion was made by David Quallen to accept the Financial Report. Seconded Scott Harner. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes, David Quallen-Yes

Upcoming Meetings & Events:

9/26 Board Meeting/TAG

10/24 Board Meeting/TAG

Adjourn:

Motion made by Dave Quallen to adjourn at 8:16 pm. and seconded by Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes, David Quallen-Yes

Mike Beam, Chair

Kim Snyder, Secretary

Amanda McKay, District Director

GCSWCD District Account								
For the Period August 1, 2024 through September 24, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	8/1/24			Beginning Balance			162,277.18
111100	District Checking	8/5/24	R011260	GEN.	July TAG	51.00		
111100	District Checking	8/12/24		GEN.	CD transfered to Ck	23,237.74		
111100	District Checking	8/15/24	4563	CDJ			1,760.00	
111100	District Checking	8/22/24	4564	CDJ	Greene Giving		200.00	
111100	District Checking	8/26/24	ACH Transfer	GEN.	Transfer from Park to STAR		173,605.92	
111100	District Checking	8/30/24	R011262	GEN.	Ck Int	89.26		
		8/30/24			Ending Balance			10,089.26
111100	District Checking	9/12/24	4565	CDJ	Jasper Kitchen		2,200.24	
		9/24/24			Ending Balance			7,889.02
120000	Star Ohio Fund	8/1/24			Beginning Balance			
120000	Star Ohio Fund	8/26/24	ACH Transfer	GEN.	Transfer from Park to STAR	173,605.92		
120000	Star Ohio Fund	8/30/24	R011263	GEN.	Div Reinvestment	154.94		
		9/24/24			Ending Balance			173,760.86
130000	CD Security Natl. Bank	8/1/24			Beginning Balance			22,909.82
130000	CD Security Natl. Bank	8/6/24		GEN.	Aug Int	310.94		
130000	CD Security Natl. Bank	8/12/24		GEN.	Int from renewal to close	16.98		
130000	CD Security Natl. Bank	8/12/24		GEN.	CD transfered to Ck		23,237.74	
		8/30/24			Ending Balance			-
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
24-21	Shoelaces Catering	Tri-County Commissioners Tour	\$1,760.00	4563	540902	8/15/2024	Paid
24-22	Greene Giving	Greene County Farm Forum	\$200.00	4564	540902	8/22/2024	Paid
24-23	StarOhio Account	ACH from DF Park National to Star Ohio	\$173,760.86	ACH	111100	8/23/2024	Submitted
24-24	Jasper Kitchen + Bar	Annual Meeting Food and Rental	\$2,200.24	4565	940902	9/12/2024	Paid
To be Paid per Board Approval							
	District CD held by Park Bank	Closed Out and Transferred back to Checking 8/12/24	\$0.00				
24-23	StarOhio Account	ACH from DF Park National to Star Ohio	173,760.86	ACH	111100	8/26/2024	Posted
	StarOhio Account	Income Dividend Reinvestment	154.94			8/30/2024	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates	_____		_____			
	Fiscal Agent	_____		_____			
	District Director	_____		_____			

GCSWCD Special Fund								
For the Period August 1, 2024 through August 31, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	8/1/24			Beginning Balance			681,631.78
110000	Special Fund Balance	8/2/24	1054404	CDJ	Verizon Wireless LE155		229.55	
110000	Special Fund Balance	8/8/24		CDJ	Life Insurance LE 1513		39.50	
110000	Special Fund Balance	8/14/24		CDJ	Public Emp. Retirement System		3,404.80	
110000	Special Fund Balance	8/15/24		GENJ	State of Ohio Consv	62,976.00		
110000	Special Fund Balance	8/20/24	1055749	CDJ	USBank Corporate Payment Syste		136.96	
110000	Special Fund Balance	8/20/24	1055734	CDJ	Bradstreet & Associates		360.00	
110000	Special Fund Balance	8/20/24	1055750	CDJ			15.00	
110000	Special Fund Balance	8/20/24	1055747	CDJ	Printing Center LE1510		249.20	
110000	Special Fund Balance	8/21/24	1052121	CDJ	Gr. Co. Services L 152		328.75	
110000	Special Fund Balance	8/22/24		CDJ	Health Insurance LE 1513		3,561.39	
110000	Special Fund Balance	8/23/24		CDJ	Salaries LE 151		24,320.00	
110000	Special Fund Balance	8/23/24		CDJ	Medicare Matching LE 1513		338.48	
110000	Special Fund Balance	8/23/24		CDJ	Workers Compensation LE1512		232.04	
110000	Special Fund Balance	8/26/24		CDJ	Dental Ins		38.40	
110000	Special Fund Balance	8/27/24	1056245	CDJ	US Postal Service LE152		250.29	
110000	Special Fund Balance	8/28/24	1056303	CDJ	Printing Center LE1510		591.12	
110000	Special Fund Balance				Current Period Change	62,976.00	34,095.48	28,880.52
		8/31/24			Ending Balance			710,512.30
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount	Status
					Encumbered		015-0014-	Paid	paid	
	24-001014	9/9/2024	US Bank Corp	116141	Sage Accounting Software	\$1,050.00	5305			Encumbered
	24-001014	9/9/2024	Warren SWCD	3050	Area IV DA Meeting	\$15.00	5407			Encumbered
	24-001058	9/19/2024	Verizon Wireless	1297	Cell Phone Services	\$260.00	5389			Encumbered
	24-001058	9/19/2024	Bradstreet & Assoc	850350	Accounting Services	\$400.00	5305			Encumbered
	24-001058	9/19/2024	Greene Co. Services	4983	Fuel & Vehicle Services	\$500.00	5203			Encumbered
	24-001058	9/19/2024	US Bank Corp	116141	Annual Meeting Supplies	\$40.00	5203			Encumbered
					Paid per Board Approval (August)					
	24-000816	7/16/2024	Verizon Wireless	1297	Cell Phone Services	\$240.00	5389	8/2/2024	\$229.55	Paid
	24-000816	7/16/2024	Bradstreet & Assoc	850350	Accounting Services	\$400.00	5305	8/20/2024	\$360.00	Paid
	24-000816	7/16/2024	Greene Co. Services	4983	Fuel & Vehicle Services	\$400.00	5203	8/20/2024	\$328.75	Paid
	24-000817	7/16/2024	US Bank Corp	116141	Education and Office Needs	\$400.00	5203	8/20/2024	\$136.96	Paid
	24-000926	8/13/2024	Warren SWCD	3050	Area IV DA Meeting	\$15.00	5407	8/20/2024	\$15.00	Paid
	24-000854	7/25/2024	The Printing Center	8922	Brochures and Annual Meeting Postcards	\$900.00	5408	8/20/2024	\$249.20	Paid
	24-000854	7/25/2024	The Printing Center	8922	Brochures and Annual Meeting Postcards	\$900.00	5408	8/27/2024	\$591.12	Paid
	24-000954	8/21/2024	Postmaster of Dayton	13101	Postage for Annual Meeting Postcards	\$400.00	5203	8/27/2024	\$250.29	Paid
					Paid per Board Approval (September)					
	24-000890	8/5/2024	Verizon Wireless	1297	Cell Phone Services	\$400.00	5389	9/9/2024	\$260.61	Paid
	24-000965	8/23/2024	Bradstreet & Assoc	850350	Accounting Services	\$400.00	5305	9/9/2024	\$360.00	Paid
	24-000965	8/23/2024	Greene Co. Services	4983	Fuel & Vehicle Services	\$400.00	5203	9/10/2024	\$285.72	Paid
	24-000776	7/3/2024	US Bank Corp	116141	Federal Computers for Office Staff	\$3,800.00	5203	9/19/2024	\$3,700.44	Paid
	24-000965	8/23/2024	US Bank Corp	116141	Education and Office Supply	\$500.00	5203	9/19/2024	\$4.42	Paid
	24-001020	9/10/2024	Deans Storage	3238	Storage Unit Rental (Oct, Nov, Dec, Jan 25)	\$432.00	5305	9/19/2024	\$432.00	Paid
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					