

**Minutes of the October 24, 2024, Board of Supervisors
Greene Soil & Water Conservation District**



Place: Greene SWCD, 1363 Burnett Dr. Xenia, OH 45385

Call to order: Scott Harner, Vice Chair

Time: 6:31 p.m.

Board Members Present: Mike Beam Kim Snyder Scott Harner
 David Quallen Doug Anderson

Staff Present:

Meghan Moser, NRCS DC Ken Middleton, Urban Specialist
 Grace Smith, Education/PR Specialist Brandon Corry, DM/RS II
 Amanda McKay, District Director Warren McCarren, Rural Specialist Emeritus

Guests:

none

Approval of minutes:

Scott asked for a motion to approve the minutes of the September Board Meeting.

Motion made by Kim Snyder to accept the minutes above as presented. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes

Public Participation:

None

NRCS Update:

Meghan gave an update on all NRCS activities. Meghan has been working on new applicants and CTA visits for EQIP. There are 24 active CSP contracts, payments are currently being made. CRP FY26 re-enroll visits will begin after harvest. CRP waterway reviews are being made for PIP payments. Soil Con. Technician selections have been made for the Xenia office, Sarah Moore will begin on December 1st. Cultural Resource training was completed on October 21st. Grazing Training was help on October 8th. Amanda asked for any further business or questions, and none were brought forward.

Ag Update:

Warren gave an update on the construction projects. This past month, we have been busy with tile and waterway projects:

- Doug Swaim Tile
- Joe Krajicek Tile
- Jamie Arthur High Tunnel
- Nathan Collett WW
- Josh Bingamon WW
- John Beam WW
- Bob Hiney WW
- Alan Anderson WW
- Aidan Kolbe WW
- Mark Hartman WW
- Cole Hiser WW
- Ruby Turner WW
- Kenny Beam WW and Tile
- Bob Jones WW
- Chad Mason WW
- Kent Clark tile project
- Pond Calls
- EQIP Farm Inventory and Evaluation Visits
- Misc drainage appointments

Amanda asked for any further business or questions, and none were brought forward

H2Ohio:

The first check should arrive mid-November, currently sitting on roughly \$17,300 billable staff hours to the program. Starting to work on Nutrient Management Plan portion of the contract. One plan is completely submitted, only P2 contract in the state completed.

Ditch Maintenance Update:

Gator to go to AgPro for service, working on quotes for a replacement Gator or Kubota. Beaver dam removal and fallen tree removal, checking for further fallen trees after the hurricane. Equipment is being winterized for winter storage. Compiling lists of repairs to work on after harvest season.

Urban Update:

Ken is overseeing several projects throughout the county.

- Bellasara Punchout
- Countryside sub-division
- Magnolia Meadows- construction and compliance seeding / erosion control
- Landings of Sugarcreek, Sect. 6, 7, and 8 and Addition 3 issues + punch out
 - CONTINUAL
- Old Town State Park-Bridge over SR 68
- Central State Tech Facility *under construction
- Germain Ford – pond is dry. All water infiltrated.
- White Barn Trail (Sect. 2) construction / bond release.
- River Reserve- Sect. 5
- Nathaniel’s Grove, Sect. 11 construction
- Courtyards at Stonehill Village (Construction)
- Pier Storage (Spring Valley Twp.)
- Feedwire Farm Preliminary Plan Review
- Greene Nursing Home - construction
- Glenview Condo Retention pond problem with Inlet / Outlet
- Road Widening of Fairgrounds Rd at St. Bridgid School (Grandstone Trace)
- Various Drainage appointments and Lot Reviews

Topp Storage (Spring Amanda asked for any further business or questions, and none were brought forward.

Education Update:

Grace has been working with the Xenia Tree Committee to help the Beavercreek Tree Advisory Committee on how to run their own tree sale. Just attended the Educator’s Conference at Sauder Village. Working with Beavercreek Girl Scout troop on a water program.

Administrator Update:

Today was the last tire collection until the spring. Grace got her NRCS Security Clearance, card and email. New laptops have all arrived and are set up. StarOhio account is active and doing well. Have a meeting with ODA about the cover crop trials to host at Wilmington College. Had a meeting with NRCS regarding the MOU, just waiting on one to sign. Furniture has been ordered, it did not need pre-paid. Amanda, Doug and Kim will be attending NACD in Salt Lake City, Utah.

Motion made by Kim Snyder to pay the \$775 dues to NACD. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes

Holiday meetings to be moved to November 21st and December 19th. The County Commissioners have given the county employees an additional day off on Christmas Eve.

Motion made by Kim Snyder to give Greene SWCD employees 12/24 off. Seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes

The Greene County Auditor is retiring as of 10/31

Agricultural Pollution Abatement Update:

None

Correspondence:

None

Old Business:

- A. Annual Plan of Work October 2024
- B. Committee Reports Urban Committee –
 - Education Committee –
 - Rural Management –
 - Program and Legislative Committee –

New Business:

A. Employee Leave Balances as of October 18, 2024

Employee	Pay Out Liability	Annual (Hours)	Sick (Hours)	Comp (Hours)	Wellness (Hours)	Per Hour
Brandon Corry	\$8,693.06	263.30	934.45	22.75	0.0	\$30.39
Warren McCarren	\$2,706.22	57.35	81.18	33.25	28.0	\$29.87
Amanda McKay	\$18,722.75	351.45	645.11	7.06	0.0	\$36.02
Ken Middleton	\$31,261.76	527.11	1783.72	14.89	0.0	\$33.76
Grace Smith	\$2,532.66	45.00	166.66	50.50	0.0	\$26.52
	\$63,916.45					

- *Includes sick leave

Motion was made by Doug Anderson to accept the Employee Leave Status Report. Seconded Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes

Financial Reports/Bills to be Paid

Fund	Balance Ending September 30, 2024	# of Deposits	Total Dollar Amount of Deposits	# of Outstanding Bills	Total Dollar Amount For Outstanding Bills
Special	\$670,237.30	0	\$	0	\$-
District	\$8,805.86	2	\$716.84	2	\$431.54
DF StarOhio	\$174,516.35	1	\$755.49	0	\$-

- Security Checking Account Interest for September 2024 – \$0.84
- StarOhio September 2024 Dividend: \$755.49
- September 2024 Special Fund Expenses including salaries and benefits \$36,914.86
- For additional detail see attached spread sheets on expenses paid and to be paid on District and Special Fund accounts.
 - DF: October Tire Collection \$ 297.00

Motion was made by Doug Anderson moved to accept the Financial Report. Seconded Kim Snyder. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner - Yes

Upcoming Meetings & Events:

11/21 Board Meeting- Move due to Thanksgiving
12/2 Area IV Winter Meeting- Der Dutchman 10-3
12/19 Board Meeting- Move due to Christmas
1/21-22 OFSWCD Partnership Meeting
1/23 Board Meeting
2/8-12 NACD- Salt Lake City

Adjourn:

Motion made by Kim Snyder to adjourn at 7:02 pm. and seconded by Doug Anderson. Motion carried unanimously. Roll Call: Kim Snyder- Yes, Doug Anderson- Yes, Scott Harner – Yes

Mike Beam, Chair

Kim Snyder, Secretary

Amanda McKay, District Director

GCSWCD District Account								
For the Period September 1, 2024 through October 18, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
111100	District Checking	9/1/24			Beginning Balance			10,089.26
111100	District Checking	9/12/24	4565	CDJ	Jasper Kitchen & Bar		2,200.24	
111100	District Checking	9/26/24	R011264	GENL	Tire Collection	716.00		
111100	District Checking	9/26/24	4566	CDJ	Greene County Environmental Se		716.00	
111100	District Checking	9/30/24	R011265	GENL	Ck Int	0.84		
		9/30/24			Ending Balance			7,889.86
		10/18/24			Ending Balance			7,889.86
120000	Star Ohio Fund	9/1/24			Beginning Balance			173,760.86
120000	Star Ohio Fund	9/30/24	R011266	GENL	Inc Div Reinvestmen	755.49		
		9/30/24			Ending Balance			174,516.35
		10/18/24			Ending Balance			174,516.35
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity District Fund							
Voucher No.	Vendor	For	Amount	Check No	Code LE	Date Paid	
Paid per Board Approval							
24-24	Jasper Kitchen + Bar	Annual Meeting Food and Rental	\$ 2,200.24	4565	940902	9/12/24	Paid
24-25	Greene County Environmental Services	September Tire Collection	\$ 716.00	4566	540902	9/26/24	Paid
To be Paid per Board Approval							
24-26	Greene County Environmental Services	October Tire Collection		4567	540902	10/24/24	To be Paid
24-27	Amanda McKay	Reimburse for District Unifrom Expenses	\$ 134.54	4568	520301	10/24/24	To be Paid
StarOhio Account Activity							
	StarOhio	Income Dividend Reinvestment	755.49			9/30/24	Accrued
	Reviewed by:			Date:			
	Bradstreet & Associates						
	Fiscal Agent						
	District Director						

GCSWCD Special Fund								
For the Period September 1, 2024 through September 30, 2024								
Account ID	Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
110000	Special Fund Balance	9/1/24			Beginning Balance			710,512.30
110000	Special Fund Balance	9/4/24		CDJ	Life Insurance LE 1513	41.25		
110000	Special Fund Balance	9/9/24		CDJ	Public Emp. Retirement System	3,404.80		
110000	Special Fund Balance	9/9/24	1057040	CDJ	Bradstreet & Associates	360.00		
110000	Special Fund Balance	9/9/24	1057041	CDJ	Verizon Wireless LE155	260.61		
110000	Special Fund Balance	9/11/24	1052162	CDJ	Gr. Co. Services L 152	285.72		
110000	Special Fund Balance	9/19/24		CDJ	Health Insurance LE 1513	3,561.39		
110000	Special Fund Balance	9/20/24		CDJ	Salaries LE 151	24,320.00		
110000	Special Fund Balance	9/20/24		CDJ	Medicare Matching LE 1513	338.48		
110000	Special Fund Balance	9/20/24	1057939	CDJ	USBank Corporate Payment Syste	3,704.86		
110000	Special Fund Balance	9/20/24	1057929	CDJ	Dean's Storage LLC	432.00		
110000	Special Fund Balance	9/24/24		CDJ	Workers Compensation LE1512	167.35		
110000	Special Fund Balance	9/26/24		CDJ	Dental Ins	38.40		
110000	Special Fund Balance				Change		36,914.86	-36,914.86
		9/30/24			Ending Balance			673,597.44
	Reviewed by:				Date:			
	Bradstreet & Associates							
	Fiscal Agent							
	District Director							

2024 Voucher Activity Special Fund										
VIP	requisition No	Created Date	Vendor	Vendor #	For	Amount	Code	Date	Amount paid	Status
							015-0014-	Paid		
					Encumbered					
	24-001014	9/9/24	US Bank Corp	116141	Sage Accounting Software	\$1,050.00	5305.00			Encumbered
	24-001155	10/16/24	US Bank Corp	116141	NACD Registrations	\$3,000.00	5407.00			Encumbered
	24-001155	10/16/24	Verizon Wireless	01297	Cell Phone Services	\$ 300.00	5389.00			Encumbered
	24-001155	10/16/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00			Encumbered
	24-001155	10/16/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00			Encumbered
					Paid per Board Approval (Sept)					
	24-000890	8/5/24	Verizon Wireless	01297	Cell Phone Services	\$ 400.00	5389.00	9/9/24	\$ 260.61	Paid
	24-000965	8/23/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	9/9/24	\$ 360.00	Paid
	24-000965	8/23/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 400.00	5203.00	9/10/24	\$ 285.72	Paid
	24-000776	7/3/24	US Bank Corp	116141	Federal Computers for Office Staff	\$3,800.00	5203.00	9/19/24	\$3,700.44	Paid
	24-000965	8/23/24	US Bank Corp	116141	Education and Office Supply	\$ 500.00	5203.00	9/19/24	\$ 4.42	Paid
	24-001020	9/10/24	Deans Storage	3238	Storage Unit Rental (Pct, Nov, Dec, Jan 25)	\$ 432.00	5305.00	9/19/24	\$ 432.00	Paid
					Paid per Board Approval (Oct)					
	24-001058	9/19/24	Verizon Wireless	01297	Cell Phone Services	\$ 270.00	5389.00	10/2/24	\$ 269.81	Paid
	24-001014	9/9/24	Warren SWCD	3050	Area IV DA Meeting	\$ 15.00	5407.00	10/9/24	\$ 15.00	Paid
	24-001058	9/19/24	Bradstreet & Assoc	850350	Accounting Services	\$ 400.00	5305.00	10/9/24	\$ 360.00	Paid
	24-001058	9/19/24	Greene Co. Services	04983	Fuel & Vehicle Services	\$ 500.00	5203.00	10/9/24	\$ 102.70	Paid
	24-001058	9/19/24	US Bank Corp	116141	Annual Meeting Supplies	\$ 40.00	5203.00	10/16/24	\$ 32.03	Paid
	24-001081	9/24/24	US Bank Corp	116141	Education Conference	\$ 500.00	5407.00	10/16/24	\$ 75.00	Paid
	24-001131	10/9/24	US Bank Corp	116141	Office and Event Supply	\$ 200.00	5203.00	10/16/24	\$ 195.67	Paid
					To Be Paid per Board Approval					
					Reviewed by:				Date:	
					Bradstreet & Associates					
					Fiscal Agent					
					District Director					